

Immaculate Conception Church Restoration Building Committee

Minutes for August 25, 2010 Meeting

Voting members in attendance: Ramon Torres, Carlos Sanchez, Angelo Torres, Rick Trujillo, Brandon Jaramillo and Del Chavez

Archbishop's Preservation Commission Representative: Antonio Martinez

Other Participants: Daniel Castillo, Deacon Lorenzo Castillo, John Kirkpatrick and Steve Sandoval

The meeting was called to order and the minutes for the meeting of August 11, 2010 were discussed and accepted.

Chairman Torres began the meeting by acknowledging Rick and Angelo for their hard work in excavating a mid section of the north wall where a solid foundation of rock and cement was found. It was determined that this foundation was 36" deep and about 24" wide. This was a stunning revelation but a wonderful surprise. Rick took pictures of the work (see attached) and shared them with the committee. Discussion continued as to when this "new" foundation was put in place but no conclusions could be determined. It was advised that Martin continue his communication with Marina Ochoa to determine if there are archival records indicating when the work on the "new" foundation was done. Even though this "new" foundation exists, Antonio and others are still concerned about the 12% moisture levels found in samples #2 and # 6. In other words... where is the moisture coming from?

Work must continue to determine where this high level of moisture content is coming from and how to quickly remedy this. The following plan was developed by the committee and those present. On Saturday September 18, 2010 at 8:00 am the committee and community volunteers will be asked to donate their time to complete the following work.

- 1) Removal of the gravel between the north wall and the classrooms will take place. Martin Romero (with volunteers) will be charged to head this project. An area to place this excess gravel needs to be determined.
- 2) Cutting and removal of the stucco (about 4') on the north side will take place. This task will be headed by both Angelo and Carlos with the help of community volunteers. Disposal of the material waste needs to be determined.
- 3) Inside venting will also take place during this work-day. Rick will head this and has already purchased the venting supplies necessary to accomplish the work.
- 4) Brandon with BJar Construction has volunteered machinery and tools to assist in these tasks.

- 5) Deacon Lorenzo volunteered to inform the parishioners (at mass) that volunteers will be needed for the September 18, 2010 work day.

Carlos, presented a **Rain from Roofs** model (see attached) showing different scenarios of how much rain accumulates between the church and classrooms when rain fall (per inches) from the north side church roof slope and the south side classrooms roof slopes. This was a helpful tool in understanding the large amounts of water that can pool when we have significant rains.

Angelo, presented statistical information regarding gutter design and materials needed to direct the water away from the buildings. John volunteered to prepare schematics (layout of gutter plans) for the committee to review.

Chairman Torres brought-up that Father Hernandez requested that the Restoration Committee meetings be publicized in the weekly bulletin. The committee and guests discussed this and determine that in doing so the committee would spend far to much time regurgitating answers to already previously asked questions. This is time consuming and would interfere with the momentum that has already begun. Instead the committee suggested the following 1) develop a Q and A sheet to be inserted into the bulletin to communicate with parishioners as the preservation work phases continue. This would be done as different sections of the church are worked on. Brandon was asked to come up with Q& A's to be given to Del who will design the insert to be placed in the bulletin. 2) Chairman Torres also asked Del to work with Mary Ann Holmes to get restoration efforts (information) on the church's website for parishioners to have access to. 3) Chairman Torres and others will man a booth at the Fiestas where individuals can go to receive information on the restoration efforts. Solicitation of volunteers to sign up for the September 18, 2010 work day will take place at the Fiesta booth. 4) A notebook of the Building Committee minutes will be available for all parishioners at the parish office for individuals to review. As a committee we felt this was adequate for parishioners to get the needed information. The committee wants it understood that no parishioner who attends a building committee meeting will be asked to leave or be hampered to participate in the scheduled meetings. The committee is inclusive-- but cannot waste time bringing people up to date on restoration efforts at the scheduled meetings. The committee supported the aforementioned efforts and felt it was more than adequate when communicating to parishioners phases of the restoration processes.

Once again, the issue of liability came up. Again, it was determined that the Building Committee serves as an advisory (Ad hoc) committee solely dedicated to the restoration and structural integrity of the church building. As a committee we felt it was the responsibility of the Finance Committee to make sure the church's liability insurance is up to date and provides adequate coverage for all accidents/incidents that may occur on church property. The issue of

having volunteers sign a waiver was brought up but quickly determined a waiver will not hold up in court. Thus the effort is futile.

Throughout this restoration process items and services will be needed by the Building Committee. The committee discussed this and agreed to ask the Finance Committee to approve a \$500 limit without having prior formal approval. Anything over this amount would be directed to the Finance Committee for approval. Jerry Thompson our liaison to the Finance Committee will be asked to present/discuss this at the next Finance Committee meeting and report back to the Building Committee.

Next Restoration Building Committee will be held September 22, 2010 at 7:00 pm.

Meeting adjourned.